

# Wynford School District 2007-2008 Technology Assistance/Repair Request Form

*Please return this form to Missi Grove.*

**Please complete the following when requesting help after you have attempted the following:**

- Make sure the computer has power*
- Reboot the computer*
- Double check your username and password if you have a network problem*

Today's Date: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Building (circle one): WHS WJH WES

Room #: \_\_\_\_\_

Wynford ID Tag#: \_\_\_\_\_

Question or area needing assistance (be as specific as possible):

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**For use by technology staff only**

Describe the steps taken to solve the problem

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\_\_\_\_\_ Done \_\_\_\_\_  
Signed Date

\_\_\_\_\_ Further Assistance Needed \_\_\_\_\_ Serial #